

PENN-BRANCH CITIZENS/CIVIC ASSOCIATION BYLAWS

January 23, 2009

Article I. Name

Section 1. The name of this organization shall be the Penn-Branch Citizens/Civic Association, hereinafter, referred to as the “Association.”

Section 2. The Association’s territory shall be the inter-parks area bounded by the: Pope-Branch Creek on the Northeast, Fort Davis Park on both the Southeast and Southwest (along Pennsylvania Avenue, S.E.), and Branch Avenue, S.E. on the Northwest.

Article II. Authority

Section 1. Organization. The Association is a District of Columbia nonprofit corporation with tax exempt status pursuant to section 501(c)(3) of the Internal Revenue Code.

Section 2. Fiscal Year. The fiscal year of the Association shall begin on October 1 and end on September 30 of the following calendar year. The fiscal year may be amended by the Association.

Article III. Mission

The Mission of the Association shall be:

- To foster a neighborly spirit within the community and a civic pride in the neighborhood itself;
- To foster an understanding of and respect for the basic human rights defined by law and nourished in a responsible community;
- To maintain and enhance those features of the neighborhood that will ensure its continued status as an outstanding residential area; and
- To promote an active interest by residents of the neighborhood in all aspects of the community welfare; and
- To motivate constructive participation in the civic affairs of the District of Columbia.

Article IV. Members

Section 1. All persons at least 16 years of age residing in the Penn-Branch neighborhood (as defined above) shall be eligible for membership in the Association. Businesses, organizations and institutions situated in the neighborhood also are eligible for membership in the Association as supporting, non-voting members.

Section 2. The Executive committee shall make a recommendation to the membership regarding dues not less than every two years. Different amounts may be assessed against the different classes of membership (individual, family, business, etc.) The executive committee's recommendation shall be published in the newsletter and circulated immediately preceding the meeting at which the dues recommendation is to be voted on. After consideration, and subject to any proposed modification, the recommendation shall be adopted by majority vote at a meeting of the membership at which a quorum was present when the meeting was convened. Dues for the following fiscal year shall be payable on or before October 1 of each year.

Section 3. Each individual member shall have one vote. Each family shall have two votes, regardless of family size, provided that at least two family members must be present at a meeting in order to cast two votes. No member not in good standing shall be allowed to vote on any matter put to a vote.

Section 4. A member shall be in good standing upon meeting the requirements of membership in Section 1 of this Article and having paid all dues or other fees then due and payable.

Article V. Officers

Section 1. Officers

(A). The officers of the Association are President, Vice President, Secretary, Corresponding Secretary, Treasurer and Parliamentarian.

(B). The officers shall perform such duties as normally pertain to their offices, and under the statutes of the District of Columbia.

(C). The officers of the Association, and all of them plus all former presidents of the Association having served in that office during the immediately preceding three years(provided that they are still members in good standing of the Association), shall constitute the board of directors of the Association.

Section 2. Executive Committee

(A.) The executive committee of the Association consists of its officers and the chairs of the standing committees.

(B.) The executive committee shall formulate plans:, recommend objectives, and supervise programs for the membership of the Association.

(C.) A majority of the executive committee has the power to transact the necessary business of the Association between the regular meetings of the membership and shall report such action to the general membership at the next meeting. The Executive Committee shall have general supervision of the affairs of the Association between its business meetings; make recommendations to the Association; and perform such other duties as are specified in these bylaws. The Committee shall be subject to the orders of the Association, and none of its acts shall conflict with actions taken by the Association.

Section 3. Vacancy.

When a vacancy occurs in the office of the President, the Vice President will become President. When a vacancy occurs in any other office; it will be filled by a majority vote at the next regular monthly meeting (which is preceded by the notice of the vacancy in the Newsletter).

Article VI. Election and Tenure of Officers

Section 1. Time of Election The officers are elected by ballot at the May meeting each even numbered year and serve two year or until their successors are elected and qualified. The officers shall be elected by secret ballot. A majority of those voting is required for election. Those elected take office June 1. No person may serve more than two consecutive terms in any office.

Section 2. Nomination Procedure. A nominating committee shall be selected bi-annually in January by the executive committee. It is the duty of the nominating committee to present at the April meeting a slate of at least one candidate for each office, whose consent has been obtained and who is a member in good standing of the Associations. Additional nominations for any office may be made from the floor provided that consent has been obtained from each nominee.

Article VII. Meetings

Section 1. Regular meetings of the Association shall be held at 7 :00 p.m. on the second Tuesday of each month. Special meetings of the membership may be called by a majority of the executive committee. Such meetings may transact only the business specified in the call; they may not supersede regular meetings, except when especially provided for in advance and due notification given.

Section 2. Quorum Ten members shall constitute a quorum for the transaction of business.

Section 3. Annual Meetings. The May meeting shall be known as the Annual Meeting. The purpose being to receive annual reports of officers, committees, electing officers, when applicable and for any other business that may arise.

Article VIII. Committees

The President shall appoint all standing committees and their chairs and any special committees and their chairs, as he/she deem necessary for the proper functioning of the Association. The committees shall have such duties as their names imply, together with those delegated either by the president at a general meeting or by the executive committee. The standing committees are as follows: (a.) Membership (b.) Legislative Affairs, (c.) Hospitality (d.) Ways and Means, and (e) Public Works.

Article IX. Distribution of Assets Upon Dissolution

In the event of dissolution, all remaining assets and property of the Association, after necessary expenses thereof, shall be distributed to a charitable civic purpose consistent with the then current Internal Revenue Code.

Article X. Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order, newly revised, shall govern the Association in all cases for which they are applicable and in which they are in consistencies with the aforementioned bylaws and by special rules of order.

Article XI. Amendment of Bylaws

Amendments to these bylaws may be proposed at any regular meeting. The proposed-bylaw shall be advertised in the newsletter circulated prior to the meeting at which a vote shall be taken. After publication at the second next subsequent meeting of the Association, any amendment so proposed may be adopted by a 2/3 vote of the membership. Any proposed bylaw amendment not adopted may be proposed again at after a period of three (3) months